

OWNERS CONDOMINIUM CORPORATION No. 1513108 – Sunvale Place Villas

Minutes of Board Meeting 2018 April 3rd

- 1.) Andrew Fulcher of Prairie Management at 104-14 Crystal Ridge Dr. Okotoks called Meeting to order at 1pm.
- 2.) Approval of Andrew Fulcher as Chair Person.
- 3.) Board Positions were appointed as required per Byelaws. President: Mike Wells, Vice President: Rick Janz, Treasurer: Bev Brecka, Secretary: Gillian Howarth.
- 4.) Review and Approval of the minutes of last meeting was not necessary as this was the first meeting.
- 5.) Financial Report from PMR: Statements, Bills were transferred to the board and reviewed. Reserved Fund discussed, opening separate bank account (GIC). Fiscal year is to run from January to December and first audit in 2018. Boiler Room Maintenance, Andrew Fulcher to contact three companies on behalf of the board for prices. Two hundred dollars was issued to Bev Brecka (Tresurer) for petty cash purposes.
- 6.) Condo Questions: Paul Blomfield enquired for code to gain access to Boiler Room [REDACTED] and ask where shut off valves are for our information. Mike Wells also had a number of questions which Andrew Fulcher addressed. Farm Boy and PM contacts are soon up for renewal, there would be no cancelation fee should we choose to do so.
- 8.) Projects for 2018: Farm Boy Fence repair, A&S to solve pipe noise. The board will do a Spring walk around to see what might need attending to.
- 9.) Next Meeting: Date to be determined.
- 10.) Meeting was adjourned